

WILBERFOSS PARISH COUNCIL

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MINUTES

20th August 2026

Present: Chair Richard Rains, Vice Chair Colin Veitch and Cllrs David Barnett, Stuart Savage, Alan Mercer, Ross Cleary, Tricia Room and Anna Edwards, together with Ward Cllr Andrew Cousins and three members of the public.

The 15-minute question time was utilised to discuss a recent unauthorised encampment in the village. The landowner gave a brief overview of the site's history, its current usage, and the communication he had with the occupants. He advised that he will build a 12ft wide, 6ft high embankment, making future access of this kind impossible. In addition, a request has been made to East Riding of Yorkshire Council to reinstate the gate at the brow of Wilberfoss Hill and consider a second gate blocking access to land they own.

1. There were no apologies for absence and no applications for the current vacancy. An audience member did show an interest and an application may be forthcoming. Advertising and approaches to residents will continue.
2. There were no declarations of interest made by any Cllr present.
3. The Minutes of the meeting of the 16th July 2026 were signed as a true record.

4. Planning Matters

- 4.1 Cllrs received notification that the application to erect a single storey extension to the side of 4 St Oswalds Close had been approved.
- 4.2 Cllrs received notification that the application to erect a first-floor extension over existing to the side at 16 The Paddock had been approved.
- 4.3 Cllr Cousins reported a disappointing meeting with a senior Planning Officer regarding the new road layout of the Crest Nicholson site. The Parish Council's options are limited to a direct plea to Crest Nicholson, or waiting until a Road Safety Audit is carried out, when evidence of issues, accidents and queue lengths can be submitted. Cllr Savage recommended the Clerk liaise with Cllr Cousins to ascertain who said what to whom at the meeting so that a record could be kept. **ACTION:** Clerk to draft a letter to Crest Nicholson to ask for a site meeting in the first instance.

5. Several issues raised by Cllr Cousins will be reported under specific Agenda items. In addition, he will again report the footpath surface outside Wilberfoss Church where a senior resident had fallen.

6. The Clerk reported that there had been no urgent decisions taken since the last meeting.

7. Progress Reports and to address any issues outstanding from previous meetings.

- 7.1 Cllr Veitch reported that the Community Payback team have washed bus shelters on the A1079. Their priority is currently at school sites in anticipation of term starting in September but when time permits, they have been asked to wash the remaining bus shelters in the village.
- 7.2 The Clerk reported that reinstatement of the yellow lining at the junction of Main Street and Storking Lane has been delayed. Notification from East Riding of Yorkshire Council suggests the work will be completed by November 2026 at the latest.
- 7.3 Cllr Cleary presented Cllrs with initial information following retrieval of data from the Speed Indicator Sign. The unit is averaging 245 hits a day. A discussion took place about what evidence is worthwhile collecting and whether tweaks to the SID's set up are necessary to achieve those results. **ACTION:** Cllr Cleary to present further evidence at next month's meeting.

Cllrs voted unanimously to purchase a second Speed Indicator Device using the 2026/2027 allocation of funding from the Wilberfoss Quarry Fund. It will be used to police Main Street. **ACTION** Clerk to make the purchase.

- 7.4 The Clerk confirmed that the correct lighting columns have been installed at both A1079 junctions of Wilberfoss, although it was noted that the central reservation on the eastern junction had been damaged again since the lighting upgrade.

7.5 The Clerk reported that outdoor gym equipment will be installed by the PFA at the play area site in September. The Parish Council will be asked for the grant funding promised, following installation.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

8.1 The Clerk reported she had chased Andrew Addison for a quote for the kerbing project on Beckside. On his advice the Clerk has completed a DifEY fund grant application which is awaiting the financials. The deadline for submission of the grant application is 30th September 2026. Cllrs agreed unanimously to delay the project if DifEY funds are not secured.

8.2. The illegal encampment had been discussed earlier in the meeting. Cllr Savage had wondered whether there was anything the Parish Council could do to secure other open access areas in the village, but it was acknowledged that it could prove difficult.

8.3 A decision to purchase a second Speed Indicator Device had been made earlier in the meeting.

8.4 Cllrs voted unanimously to purchase a third digital bus stop timetable, which will be funded 50% by East Riding of Yorkshire Council and located on the eastbound bus stop opposite Willow Park Road. Because of increased passenger usage and the existence of a bus shelter, the westbound digital sign will be re-located to the bus stop opposite Storking Lane. Re-location will require the need for a pole to be purchased and installed. **ACTION:** Cllr Veitch to liaise with Transport and Streetlighting Representatives at East Riding of Yorkshire Council.

8.5 Cllrs were asked to provide feedback on the Clerk's proposed submission to the Local Plan Scoping Consultation. **ACTION:** Full Council to review and circulate comments to the Clerk before deadline on 31st August.

8.6 The Clerk shared a response from the Duck Race Committee who are keen to continue the annual Duck Race in mid-May. **ACTION:** Clerk to put Committee members in touch with Beck Board representatives for guidance.

9. **Councillors' Reports for future Agendas**

9.1 Cllr Edwards reminded the Clerk that a dangerous tree is still in situ on Main Street. **ACTION:** Clerk to contact the resident.

10. **Administration Matters**

10.1 Cllrs were reminded to update their Register of Interest forms. **ACTION:** Clerk to circulate a blank copy.

11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfoss-pc.gov.uk).*

11.1 The Clerk sought approval of the following payments:-

PKF Littlejohn (External Auditor)	£252.00
Post Haste (Newsletter production)	£300.00
Wilberfoss Community Centre (Room Hire)	£22.00
Clerk's salary and work from home allowance & Employer's NI	Redacted
Easy Web Sites (website administration)	£64.68

11.2 The Clerk confirmed receipt of £3,619.42 by way of the 2026-2027 Quarry Fund allocation.

11.3 The Clerk reported that the total installation cost of a bus shelter had been recorded in the Council's Asset Register, instead of just the purchase price. This has resulted in the Annual Governance & Accountability Return (AGAR) being incorrect. The error has subsequently been corrected.

Meeting closed 21.15. The next meeting of the Parish Council will take place on Thursday 17th September from 7.30 pm.

Chair Clerk